Checklist for Using the Young Research Library (YRL)

Education Research Guide: [http://guides.library.ucla.edu/education](http://guides.library.ucla.edu/education)

**Access to Library Resources**

- **Access Online Resources** from Off Campus. You need to set up either the Bruin OnLine (BOL) Proxy Server or Virtual Private Networking (VPN):
  - **Bruin OnLine Proxy Server:** [https://www.it.ucla.edu/bol/services/proxy-server](https://www.it.ucla.edu/bol/services/proxy-server)
  - **Virtual Private Networking (VPN):** [https://www.it.ucla.edu/bol/services/virtual-private-network-vpn-clients](https://www.it.ucla.edu/bol/services/virtual-private-network-vpn-clients)

- **Access Online Resources** from On Campus. Use either the UCLA_WIFI wireless network or the eduroam (education roaming) wireless network:
  - **Wireless Access:** [http://ucla.in/2beNEOu](http://ucla.in/2beNEOu)

- **Library Card.** Your library card number is your nine-digit BruinCard ID number plus the tenth digit located on the back of the card.


**Young Research Library (YRL) Service Desks and Collections**

- **Circulation Desk.** Floor 1. Borrow and return materials. Pick up materials on hold. Graduate reserves.

- **Research Commons.** Floor 1.
  - **Group Study Room Reservations:** [http://www.library.ucla.edu/clicc/study-rooms](http://www.library.ucla.edu/clicc/study-rooms)

- **Laptops.** Floor 1, Research Commons. Laptops are available to borrow at YRL and other campus libraries. BruinCard required. [http://www.library.ucla.edu/clicc/lending#Laptop%20Lending](http://www.library.ucla.edu/clicc/lending#Laptop%20Lending)

- **Software.** Numerous software programs including SPSS Statistics and ArcGIS mapping tools are available on the laptops or can be accessed remotely via the Software Shortcut: [https://software.library.ucla.edu](https://software.library.ucla.edu)

- **YRL Drop-in Research Assistance.** Floor A, A1540X.
  - **Hours:** [http://www.library.ucla.edu/yrl](http://www.library.ucla.edu/yrl)

- **Stacks.** Floors 3–5. Books and bound journals. Quiet study spaces (limited electrical outlets).

**Print, Copy, Scan**

- **YRL Hours:** [http://www.library.ucla.edu/yrl](http://www.library.ucla.edu/yrl)

- **Loan Periods:** [http://www.library.ucla.edu/use/borrow-renew-return/loan-periods](http://www.library.ucla.edu/use/borrow-renew-return/loan-periods)

- **Copy/Scan/Print Card.** No coin-operated machines. Use your BruinCard for copying, scanning, and printing in campus libraries. Money can be added to your card at BruinCard value transfer stations (next to the YRL Circulation Desk) or online through the BruinCard Web site: [http://secure.bruincard.ucla.edu](http://secure.bruincard.ucla.edu)
  - **Fees:** [http://www.library.ucla.edu/use/access-privileges/print-copy-scan](http://www.library.ucla.edu/use/access-privileges/print-copy-scan)

- **Scanner.** Floor 1, Research Commons.

- **BruinPrint Kiosk.** Floor 1 (near Laptop Lending Desk). Send documents via email, upload to cloud storage (Box, Google Drive, OneDrive, Dropbox, Office 365), insert an USB, or install the App (Windows, Mac, Android, iOS) to print from a BruinPrint Kiosk.
  - **BruinPrint Login:** [https://www.wepanow.com/login](https://www.wepanow.com/login) -> select School -> UCLA Logon

**Workshops**

- **Advanced Research Workshops.** Workshops are offered on a variety of resources including Python, R, SPSS, and Zotero.
  - [http://workshops.idre.ucla.edu/](http://workshops.idre.ucla.edu/)

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